

KRT/avt  
3 May 2018

Dear Parent(s) / Carer(s)

**Trip to Paris from 18 – 21 May 2018 - Meeting**

With just two weeks until our trip to Paris, I am writing to invite you to a brief meeting about the plan for the Paris Business Studies trip on **Thursday, 10<sup>th</sup> May 2018 from 17:00 in the Sixth Form Study Centre**. This meeting will provide you with further information about the trip including room arrangements, spending money and departure and arrival times.

Yours faithfully

Miss K Todd  
Subject Leader for Business