

HJH/srh
29 September 2017

Dear Parent(s) / Carer(s)

**Trip No: 4037 - Optional Residential Overseas Trip Out of School Time (Letter 1)
Years 7 8 and 9 (Currently) Italian Residential Trip to Venice and Lake Garda
From 28th to 31st May 2018**

The Modern Languages Faculty is arranging a trip through Equity School Travel to Venice and Lake Garda for students of Italian in Years 7, 8 and 9 from Monday 28th to Thursday 31st May 2018. Please be aware that this trip will take place during the half term break. The trip will be a once in a life time experience that will be a great opportunity for the students to experience the Italian way of life and Italian food, to see some of the great Italian cultural delights as well as providing them ample opportunity to practise their Italian in real life contexts.

We will be flying from Stansted to Venice Treviso airport and we have arranged a coach transfer to and from the UK airport, although flight times have not yet been confirmed accommodation will be on a half-board basis in a small hotel on Lake Garda where all rooms have en-suite facilities. Parents are also advised that the cost of all lunches has been accounted for in the cost of the trip.

During our stay, students will spend an entire day exploring the wonderful city of Venice by foot, vaporetto (public water bus) and private boat, visiting amongst other things the beautiful Doges Palace and St. Mark's Basilica. They will also spend time on and around Lake Garda; spending half a day at the Malcesine Cable Car and half a day in Sirmione, travelling between the two on a private boat.

The cost of this residential trip is estimated to be £644.00, with the first non-refundable deposit of £200.00 due by Thursday 5th October 2017 and the following stage payments for the balance:

Payment Due Date	Amount Required
Thursday 5 th October 2017 (non-refundable deposit)	£200.00
Thursday 30 th November 2017	£222.00
Wednesday 28 th February 2018	£222.00

As this trip is overseas, all students will need their own up-to-date passport¹ and EHIC Card (www.ehic.org.uk).

If you would like your son/daughter to go on this optional trip, **please complete the [consent and payment form](#) which is available on the school's website** or return the slip attached to this letter indicating your preferred method of payment. Please note that all trips will be allocated on a first-come, first-serve basis, places will not be confirmed until your payment is received, and therefore we recommend that you respond as soon as possible. All cancellations must be provided in writing to the Finance Office. You will be liable for all costs incurred by the school up to the point of cancellation.

Please be aware that the school reserve the right to refuse a place on this trip for any student whose attendance falls below the acceptable level and/or their behaviour has been a cause for concern. In line with our School Trips Policy, if there is a need to contact your child while they are out of school, please phone Mrs Sally Pringle on 07938 225451 or Mr Oliver Price on 07925019743.

Yours faithfully

Ms H Hill
Head of Modern Foreign Languages

Mrs S Pringle
Assistant Head: Director of Finance &
Resources

Encl.

¹ Some countries have an immigration requirement for a passport to remain valid for a minimum period (usually at least six months) beyond the date of entry to the country. Therefore please ensure your passport is in good condition and valid for at least 6 months at the date of your return. This is a requirement of the country concerned, not the UK Passport Service. Any questions should be addressed to their Consulate or Embassy.

Reply Slip

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If you wish to complete this reply slip electronically, then please complete the [consent and payment form](#) available to download from the school's website.

's Name: _____

Form: _____ Date of Birth: _____

Does your child suffer from any medical conditions? Yes No

Will this medical condition affect them taking part in the activities? Yes No

If yes, please give details including treatment that they currently receive for this/these medical conditions: _____

Enter any known allergies to drugs, medicines or food and/or special dietary requirements:

Has your child been immunised against tetanus? Yes No

Please provide us with two emergency contact numbers:

Number: _____ Relationship to : _____

Number: _____ Relationship to : _____

For overseas visits only, please confirm that you have included:

Copy of Passport included Yes No

Copy EHIC included Yes No

Declaration

I agree to my child taking part in the above mentioned visit and to their participation in the activities to be undertaken during the day. I support the need for obedience and responsible behaviour on their part.

To the best of my knowledge, my child is not suffering from any medical condition that makes them unfit to participate in this visit. I agree to my child receiving medical treatment as considered necessary by the medical authorities present.

Payment Method – £200.00 Non Refundable Deposit due by Thursday 5th October 2017

<input type="checkbox"/> Wise Pay (via Internet) ¹ Preferred payment method	<input type="checkbox"/> Cheque ² Cheques payable to The John Warner School	<input type="checkbox"/> Cash ²
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¹ If Wise Pay is showing that the trip is full, please contact the Finance department in the first instance. If you wish to pay by Debit or Credit card directly rather than through Wise Pay, then please contact the Finance Department.

² If paying by cash or cheque, please put your payment in an envelope which should be labelled with the name of the trip, your child's name, form and the amount enclosed. We would appreciate your cooperation by requesting that your child places the response slip in the trips box, which is located at Student Services.

All outstanding payments must be with the school a minimum of four weeks prior to the start date of the trip unless an earlier payment date is stated on the original letter.

Signed: _____ **Date:** _____
Parent / Carer