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3 November 2017

Dear Parent(s)/Carer(s)

**Trip No: 4055 - Optional Trip During Term Time [Named Students Only]
Herts Uni VEX 2017 In The Zone regional – Sunday 26th November 2017**

Are you ready for this year's national VEX competition?

Selected schools throughout the country are being invited to nominate teams to meet at the country's premier robotic challenge at the **Hertfordshire University In The Zone regional on Sunday 26th November 2017** to play "**In The Zone**", this year's official global Vex game. As in previous years, we are seeking through this event to support and encourage the development of young engineers by presenting teams with an exciting challenge which fully utilises the learning they have taken from Science, Technology and Maths lessons.

We would therefore like to invite your child to be part of the team to visit the **Hertfordshire University In The Zone Regional**. The event will last throughout the day and students will need to be picked up at 15:30. The robots and equipment will be transported to the venue and the students will be met by a member of staff.

As the competition is local I would like students to meet for 9:00 at The University of Hertfordshire Sports Village, Mosquito Way, Hatfield, AL10 9EU. If parents/carers or other relations would like to come along to support the team, then they are welcome to meet at the event. We have been informed the event is fairly open and spectators may come and go throughout the day. We would also advise students to bring a packed lunch and some refreshments as we are uncertain what will be available on the day. Students should wear suitable clothes for working on their robot during the day, this may be jeans and polo shirt but must also be appropriate in line with school policies.

On this occasion the school will be funding the cost of this trip.

Please complete the [consent and payment form](#) available to download from the school's website or return the slip attached to this letter. Please note that all trips will be allocated on a first-come, first-serve basis and we would therefore recommend that you respond as soon as possible.

Please be aware that the school reserve the right to refuse a place on this trip for any pupil whose attendance falls below the acceptable level and/or their behaviour has been a cause for concern. In line with our School Trips Policy, if there is a need to contact your child while they are out of school, please phone Mrs Sally Pringle on 07938 225451 or Mr Oliver Price on 07925019743.

Yours faithfully

Mr S Higham

Subject Leader for Technology

and

Mrs S Pringle

Assistant Head: Director of Finance & Resources

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Reply Slip

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If you wish to complete this reply slip electronically, then please complete the [consent and payment form on our website by following this link](#)

Student's Name: _____

Form: _____ Date of Birth: _____

Does your child suffer from any medical conditions? Yes No

Will this medical condition affect them taking part in the activities? Yes No

If yes, please give details including treatment that they currently receive for this/these medical conditions: _____

Enter any known allergies to drugs, medicines or food and/or special dietary requirements:

Has your child been immunised against tetanus? Yes No

Please provide us with two emergency contact numbers:

Number: _____ Relationship to Student: _____

Number: _____ Relationship to Student: _____

For overseas visits only, please confirm that you have included:

Copy of Passport included Yes No

Copy EHIC included Yes No

Declaration

I agree to my child taking part in the above mentioned visit and to their participation in the activities to be undertaken during the day. I support the need for obedience and responsible behaviour on their part.

To the best of my knowledge, my child is not suffering from any medical condition that makes them unfit to participate in this visit. I agree to my child receiving medical treatment as considered necessary by the medical authorities present.

Signed: _____ **Date:** _____
Parent / Carer