

EJG/avt
6 December 2017

Dear Parent(s) / Carer(s)

Trip No: 4071 - Optional Residential Overseas Trip Out of School Time To Rhineland in Germany from 24th – 28th May 2018 – Years 7 and 8 (Named Students Only)

The German Department is organising a trip to the Rhineland, Germany from Thursday, 24th – Tuesday, 28th May 2018. The trip will be open to the current Years 7 and 8 studying German who wish to admire some of western Germany's stunning scenery. Mainz is home to our partner school the Maria Ward Girls School, and the students will therefore have a chance to experience an authentic German school morning.

The students will travel by coach to Boppard where we will stay four nights in a hotel well-equipped for school visits. We will visit our partner school in Mainz on the second day where students will have the opportunity to sit in some lessons and to eat and talk with the German pupils. We will then wander all together into Mainz city centre where the pupils will have free time to shop with the German students and soak up the atmosphere of this vibrant city. On the next day we have booked a boat tour and a cable car ride in Rudesheim which provides breath-taking scenic views. The final day is spent at the Phantasieland theme park.

The cost of the trip is £475 which includes all transport, accommodation, meals, travel insurance and entry fees. The only additional cost will be spending money the students wish to take with them.

We are expecting keen interest in this trip and have therefore decided upon the following instalments:

- Non-refundable deposit by Tuesday, 12th December - £100
- Second instalment by 31st January 2018 - £188
- Final instalment by 23rd February 2018 - £187

As this trip is overseas, all pupils will need their own up-to-date passport¹ and EHIC Card (www.ehic.org.uk).

If you would like your child to go on this optional trip, **please complete the [consent and payment form](#) which is available on the school's website** or return the slip attached to this letter indicating your preferred method of payment. Please note that all trips will be allocated on a first-come, first-serve basis, places will not be confirmed until your payment is received, therefore we

¹ Some countries have an immigration requirement for a passport to remain valid for a minimum period (usually at least six months) beyond the date of entry to the country. Therefore please can you ensure your passport is in good condition and valid for at least 6 months at the date of your return. This is a requirement of the country concerned, not the UK Passport Service. Any questions should be addressed to their Consulate or Embassy.

recommend that you respond as soon as possible. All cancellations must be provided in writing to the Finance Office. You will be liable for all costs incurred by the school up to the point of cancellation.

Please be aware that the school reserve the right to refuse a place on this trip for any pupil whose attendance falls below the acceptable level and/or their behaviour has been a cause for concern. In line with our School Trips Policy, if there is a need to contact your child while they are out of school, please phone Mrs Sally Pringle on 07938 225451 or Mr Oliver Price on 07925019743.

Yours faithfully

Miss E Golland

Subject Leader for German
Teacher of French, German and
Mathematics

Mrs G Knights

Assistant Head: Director of Finance &
Resources

Encl.

Reply Slip

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If you wish to complete this reply slip electronically, then please complete the [consent and payment form](#) available to download from the school's website.

Student's Name: _____

Form: _____ Date of Birth: _____

Does your child suffer from any medical conditions? Yes No

Will this medical condition affect them taking part in the activities? Yes No

If yes, please give details including treatment that they currently receive for this/these medical conditions: _____

Enter any known allergies to drugs, medicines or food and/or special dietary requirements:

Has your child been immunised against tetanus? Yes No

Please provide us with two emergency contact numbers:

Number: _____ Relationship to Student: _____

Number: _____ Relationship to Student: _____

For overseas visits only, please confirm that you have included:

Copy of Passport included Yes No

Copy EHIC included Yes No

Declaration

I agree to my child taking part in the above mentioned visit and to their participation in the activities to be undertaken during the day. I support the need for obedience and responsible behaviour on their part.

To the best of my knowledge, my child is not suffering from any medical condition that makes them unfit to participate in this visit. I agree to my child receiving medical treatment as considered necessary by the medical authorities present.

Payment Method – £100 Non-refundable deposit

<input type="checkbox"/> Wise Pay (via Internet) ¹ Preferred payment method	<input type="checkbox"/> Cheque ² Cheques payable to The John Warner School	<input type="checkbox"/> Cash ²
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¹ If Wise Pay is showing that the trip is full, please contact the Finance department in the first instance. If you wish to pay by Debit or Credit card directly rather than through Wise Pay, then please contact the Finance Department.

² If paying by cash or cheque, please put your payment in an envelope which should be labelled with the name of the trip, your child's name, form and the amount enclosed. We would appreciate your cooperation by requesting that your child places the response slip in the trips box, which is located at Student Services.

All outstanding payments must be with the school a minimum of four weeks prior to the start date of the trip unless an earlier payment date is stated on the original letter.

Signed: _____ **Date:** _____
Parent / Carer