

KEC/lqu

8 February 2018

Dear Parent/Carers

Trip No: 4091 - Optional Overseas Trip During Term Time – Day Trip to France on Saturday 7th July 2018 [Year 7]

The French department is planning to take pupils in Year 7 on an optional day trip to the town of Montreuil-sur-Mer in Northern France on Saturday 7th July 2018, with the aim of broadening pupils' knowledge of the French language and culture. This has been a very successful trip in the past and we fully expect this to be the case once again this year.

We will depart from The John Warner School at 04:45 to travel by coach and shuttle to France and will return to school at approximately 21:30 on Saturday evening.

Our itinerary will include a visit to the market in the morning in which pupils will be putting their French into practice by purchasing picnic items for their group. After a picnic lunch all pupils will then enjoy the fantastic experience of visiting a wheat weaving workshop, where they will have the opportunity to create their own "corn dolly" which they will be able to take home as a souvenir, followed by a French sweet shop, where they will watch a sweet making demonstration and be able to purchase some handmade candies to also take home.

The total cost of this trip will be £44.50 per pupil, this includes the cost of insurance, activities, travel expenses and food at the market.

As this is an overseas excursion, all pupils will need their own up-to-date passport and EHIC Card (www.ehic.org.uk). We will also require you to complete the attached Medical Consent Form and provide a copy of your child's current passport.

If you would like your child to go on this optional trip, [please follow this link to complete the consent and payment form](#) (website: Home/Parents/Forms) or return the slip attached to this letter indicating your preferred method of payment. Please note that all trips will be allocated on a first-come, first-serve basis, places will not be confirmed until your payment is received; we therefore recommend that you respond as soon as possible and at the latest by Friday 4th May 2018. All cancellations must be provided in writing to the Finance Office. Once a place is confirmed, you will be liable for all costs incurred by the school up to the point of cancellation.

Please be aware that the school reserve the right to refuse a place on this trip for any pupil whose attendance falls below the acceptable level and/or their behaviour has been a cause for concern. In line with our School Trips Policy, if there is a need to contact your child while they are out of school, please phone Mrs Georgette Knights on 07741559124 or Mr Oliver Price on 07741559129.

Yours faithfully

Miss K Corken

Teacher of French & German

Mrs G Knights

Assistant Head: Director of Finance &
Resources

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Reply Slip

Trip No: 4091 - Optional Overseas Trip During Term Time – Day Trip to France on Saturday 7th July 2018 [Year 7]

If you wish to complete this reply slip electronically, then please complete the [consent and payment form](#) available to download from the school's website

Student's Name: _____

Form: _____ Date of Birth: _____

Does your child suffer from any medical conditions? Yes No

Will this medical condition affect them taking part in the activities? Yes No

If yes, please give details including treatment that they currently receive for this/these medical conditions: _____

Enter any known allergies to drugs, medicines or food and/or special dietary requirements:

Has your child been immunised against tetanus? Yes No

Please provide us with two emergency contact numbers:

Number: _____ Relationship to Student: _____

Number: _____ Relationship to Student: _____

For overseas visits only, please confirm that you have included:

Copy of Passport included Yes No

Copy EHIC included Yes No

Declaration

I agree to my child taking part in the above mentioned visit and to their participation in the activities to be undertaken during the day. I support the need for obedience and responsible behaviour on their part.

To the best of my knowledge, my child is not suffering from any medical condition that makes them unfit to participate in this visit. I agree to my child receiving medical treatment as considered necessary by the medical authorities present.

Payment Method – £44.50

- Wise Pay (via Internet)** Preferred payment method. If Wise Pay is showing that the trip is full, please contact the Finance Department in the first instance.
- Debit or Credit Card.** If you wish to pay by Debit or Credit card directly rather than through Wise Pay, then please call the school 01992 462889 and ask to be transferred to the Finance Department.
- Cheque.** If paying by cheque, please ask your child to hand payments directly to the finance office. Cheques should be made payable to The John Warner School.
- Cash.** If paying by cash, we request that a parent/carer deposits the money personally at the school office during working hours and obtains a receipt. Cash will no longer be accepted from Students

All outstanding payments must be with the school a minimum of four weeks prior to the start date of the trip unless an earlier payment date is stated on the original letter.

Signed: _____ **Date:** _____
Parent / Carer