

LLS/avt
18 April 2018

Dear Parent(s) / Carer(s)

**Trip No: 4117 - Optional Trip During Term Time to Walton on the Naze
On 20 June 2018 – Year 10 (Named Students Only)**

The Geography Department is organising a Year 10 trip to Walton on the Naze on Wednesday, 20th June 2018. Students will be studying GCSE topic 6 'Geographical Investigations' where pupils will have the opportunity to develop their understanding of how to investigate the dynamic nature of coastal environments. Approximately 38% of questions asked in paper 2 of the Geography Edexcel B GCSE will directly relate to this fieldwork the investigation and findings. Therefore, it is very important that all students attend this fieldtrip to support them in answering paper 2 questions.

The cost of this trip will be £27.50 which includes the use of specialist equipment. Students will be given a briefing on how to correctly use and maintain the equipment, along with a safety and behaviour overview. If any student damages or loses any equipment we shall seek reimbursement from parent(s) / carer(s).

We ask that pupils arrive at school for normal time and meet in the canteen for registration ready to depart at 09:00. We will aim to arrive back to the school by approximately 16:30 (traffic dependant).

Due to the nature of activities on the day, students will need to wear their PE t-shirt with suitable trousers (tracksuit bottoms or jeans are fine, shorts if the weather is good but no skirts). Students should also wear suitable trainers or comfortable, sturdy shoes as they will be expected to walk for a fair distance on paths and over pebble beaches (flip-flops **are not** acceptable). A warm, preferably waterproof coat and sun cream are strongly recommended as pupils will be outside **all** day. In addition, pupils should bring a packed lunch, pen and pencil.

The trip will involve pupils spending time near the sea and in the coastal zone. Whilst students will be supervised at all times, it is very important for safety reasons that your child is aware that they must not go in the sea or on the cliffs for any reason. We would also like to emphasise that all normal school rules apply whilst pupils are on the trip.

If you would like your child to go on this optional trip, [please follow this link to complete the consent and payment form](#) (*website: Home/Parents/Forms*) or return the slip attached to this letter indicating your preferred method of payment. Please note that all trips will be allocated on a first-come, first-serve basis, places will not be confirmed until your payment is received; we therefore recommend that you respond as soon as possible. All cancellations must be provided in writing to the Finance Office. Once a place is confirmed, you will be liable for all costs incurred by the school up to the point of cancellation.

Please be aware that the school reserve the right to refuse a place on this trip for any pupil whose attendance falls below the acceptable level and/or their behaviour has been a cause for concern. In line with our School Trips Policy, if there is a need to contact your child while they are out of school, please phone Mrs Georgette Knights on 07741559124 or Mr Oliver Price on 07741559129.

Yours faithfully

Mrs L Smith
Head of Geography

Mrs G Knights
Assistant Head: Director of Finance & Resources

Encl.

Reply Slip

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On 20 June 2018 – Year 10 (Named Students Only) (LLS)

If you wish to complete this reply slip electronically, then please complete the [consent and payment form](#) available to download from the school's website

Student's Name: _____

Form: _____ Date of Birth: _____

Does your child suffer from any medical conditions? Yes No

Will this medical condition affect them taking part in the activities? Yes No

If yes, please give details including treatment that they currently receive for this/these medical conditions: _____

Enter any known allergies to drugs, medicines or food and/or special dietary requirements:

Has your child been immunised against tetanus? Yes No

Please provide us with two emergency contact numbers:

Number: _____ Relationship to Student: _____

Number: _____ Relationship to Student: _____

For overseas visits only, please confirm that you have included:

Copy of Passport included Yes No

Copy EHIC included Yes No

Declaration

I agree to my child taking part in the above mentioned visit and to their participation in the activities to be undertaken during the day. I support the need for obedience and responsible behaviour on their part.

To the best of my knowledge, my child is not suffering from any medical condition that makes them unfit to participate in this visit. I agree to my child receiving medical treatment as considered necessary by the medical authorities present.

Payment Method – £27.50

- Wise Pay (via Internet)** Preferred payment method. If Wise Pay is showing that the trip is full, please contact the Finance Department in the first instance.
- Debit or Credit Card.** If you wish to pay by Debit or Credit card directly rather than through Wise Pay, then please call the school 01992 462889 and ask to be transferred to the Finance Department.
- Cheque.** If paying by cheque, please ask your child to hand payments directly to the finance office. Cheques should be made payable to The John Warner School.

All outstanding payments must be with the school a minimum of four weeks prior to the start date of the trip unless an earlier payment date is stated on the original letter.

Signed: _____ **Date:** _____
Parent / Carer