

SCH/srh  
5 June 2018

Dear Parent(s) / Carer(s)

**Trip No: SF4125 - Optional Trip During Term Time  
Year 10 Glider Challenge at MBDA Stevenage on Friday, 6<sup>th</sup> July 2018**

Selected schools throughout Hertfordshire are being invited to nominate teams to take part in a design and build a glider day and to compete in a flying competition. Students will learn Engineering acumen, increase their knowledge of gliders by working in teams, create a presentation on the skills they have learnt and have an invaluable opportunity to work with a professional engineering organisation.

We are seeking through this event to support and encourage the development of young engineers by presenting teams with an exciting challenge which fully utilises the learning they have taken from Science, Technology and Maths lessons. Students will be given a number of workshops throughout the day teaching them about aerodynamics, team work, business skills and manufacturing. Students will then be given the opportunity to build and test their own glider which they can take away at the end of the day.

We would therefore like to invite your son/daughter to be part of the team to visit MBDA, Stevenage on Friday, 6<sup>th</sup> July at 08:30. The event will last throughout the day and students will return to school at the end of the event. Due to the nature of the event there is no set end time but we hope to back at school by 16:30.

We have arranged for a minibus to take us from the school to the venue and would like students to meet at school in room 107 at 07:30. We will then travel to Stevenage in time for registration at 08:30. Lunch will be provided on the day, however, we would recommend students to bring additional food for throughout the day. Students are required to wear normal school uniform.

If you would like your son/daughter to go on this optional trip, [please follow this link to complete the consent and payment form](#) (*website: Home/Parents/Forms*) or return the slip attached to this letter indicating your preferred method of payment of £6.50. Please note that all trips will be allocated on a first-come, first-serve basis, places will not be confirmed until your payment is received; we therefore recommend that you respond as soon as possible. All cancellations must be provided in writing to the Finance Office. Once a place is confirmed, you will be liable for all costs incurred by the school up to the point of cancellation.

Please be aware that the school reserve the right to refuse a place on this trip for any pupil whose attendance falls below the acceptable level and/or their behaviour has been a cause for concern. In line with our School Trips Policy, if there is a need to contact your child while they are out of school, please phone Mrs Georgette Knights on 07741559124 or Mr Oliver Price on 07741559129.

Yours faithfully

**Mr S Higham**

Head of Faculty for Art, Design and Engineering

**Mrs G Knights**

Assistant Head: Director of Finance & Resources

Encl.

# Reply Slip

**Trip No: SF4125 - Optional Trip During Term Time**  
**Year 10 Glider Challenge at MBDA Stevenage on Friday, 6<sup>th</sup> July 2018**

If you wish to complete this reply slip electronically, then please complete the [consent and payment form](#) available to download from the school's website

Student's Name: \_\_\_\_\_

Form: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Does your child suffer from any medical conditions?  Yes  No

Will this medical condition affect them taking part in the activities?  Yes  No

If yes, please give details including treatment that they currently receive for this/these medical conditions: \_\_\_\_\_

\_\_\_\_\_

Enter any known allergies to drugs, medicines or food and/or special dietary requirements:

\_\_\_\_\_

\_\_\_\_\_

Has your child been immunised against tetanus?  Yes  No

**Please provide us with two emergency contact numbers:**

Number: \_\_\_\_\_ Relationship to Student: \_\_\_\_\_

Number: \_\_\_\_\_ Relationship to Student: \_\_\_\_\_

**For overseas visits only, please confirm that you have included:**

Copy of Passport included  Yes  No

Copy EHIC included  Yes  No

## **Declaration**

I agree to my child taking part in the above mentioned visit and to their participation in the activities to be undertaken during the day. I support the need for obedience and responsible behaviour on their part.

To the best of my knowledge, my child is not suffering from any medical condition that makes them unfit to participate in this visit. I agree to my child receiving medical treatment as considered necessary by the medical authorities present.

**Payment Method – £6.50**

- Wise Pay (via Internet)** Preferred payment method. If Wise Pay is showing that the trip is full, please contact the Finance Department in the first instance.
- Debit or Credit Card.** If you wish to pay by Debit or Credit card directly rather than through Wise Pay, then please call the school 01992 462889 and ask to be transferred to the Finance Department.
- Cheque.** If paying by cheque, please ask your child to hand payments directly to the finance office. Cheques should be made payable to The John Warner School.

All outstanding payments must be with the school a minimum of four weeks prior to the start date of the trip unless an earlier payment date is stated on the original letter.

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Parent / Carer