

# ICT AND HOME SCHOOL PARTNERSHIP AGREEMENTS

## Acceptable Use Agreement/Code of Conduct: Pupils of The John Warner School



ICT including the internet, learning platforms, email and mobile technologies has become an important part of learning in our school. We expect all pupils to be safe and responsible when using any ICT. It is essential that pupils are aware of eSafety and know how to stay safe when using any ICT.

- I will be responsible for my behaviour when using the school's computers and other technologies, including the internet, email, digital video, my mobile phone or any other devices and will only access resources related to my work and what I am learning.
- I will not download or install software on school technologies.
- I will only log on to the school network/ learning platform with my own user name and password.
- I will follow the schools ICT security system and not reveal my passwords to anyone and change them regularly.
- I will only use my own school email address in school.
- I will make sure that all ICT communications with pupils, teachers or others is responsible and sensible.
- I will not deliberately browse, download, upload or forward material that could be considered offensive or illegal. If I come across any such material I will report it immediately to my teacher.
- I will not give out any personal information such as name, phone number or address. I will not arrange to meet someone unless this is part of a school project approved by my teacher.
- Video or pictures will only be taken, stored and used for purposes inline with school policy and not be distributed outside the school network without permission.
- I will ensure that my online activity, both in school and outside school, will not cause the staff, pupils or others distress or bring the school into disrepute.
- I will support the school approach to online safety and not deliberately upload, use or store any images, video, sounds or text that could upset or offend any member of the school community
- I will respect the privacy and ownership of others' work on-line at all times.
- I will not attempt to bypass the internet filtering system or attempt to tamper with any hardware or settings.
- I understand that all my use of the Internet and other related technologies can be monitored and logged and can be made available to my teachers.
- I understand that these rules are designed to keep me safe and that if they are not followed, school sanctions will be applied and I will be unable to bring my phone into school.

Pupils are expected to read and discuss this agreement with their parent or carer and then to sign and return this form and follow the terms of the agreement. In the first instance any concerns can be discussed with their ICT teacher.

Please turn over.....

### **The John Warner School**

Stanstead Road, Hoddesdon EN11 0QF

Tel: 01992 462889 email: [admin@johnwarner.herts.sch.uk](mailto:admin@johnwarner.herts.sch.uk) [www.johnwarner.herts.sch.uk](http://www.johnwarner.herts.sch.uk)

## Home School Partnership

### The Parent / Carer: I / We will try to:

- See that my son/daughter goes to school regularly and arrives on time.
- Telephone the school if my son/daughter is absent or late and provide notes or comments in their pupil planner.
- Ensure that my son/daughter have the correct uniform and equipment.
- Support the school's policies and guidelines for behaviour, including bullying (physical and verbal) both in and out of school.
- Make the school aware of any concerns or problems that might affect my son/daughter's work or behaviour.
- Support my son/daughter in completing his/her homework and other opportunities for home-learning.
- Sign my son/daughter's planner each week.
- Support my son/daughter's progress by attending Academic Review Days.

### The School: We will try to:

- Care for your son/daughter's safety and welfare.
- Encourage your son/daughter's highest standards of work.
- Provide a balanced curriculum that meets the needs of your son/daughter.
- Keep you informed on a regular basis about your son/daughter's progress.
- Teach the value of being a member of the community and respecting others.
- Achieve high standards of behaviour by building good relationships.
- Be open and welcoming whenever you come into School.
- Offer opportunities for you to become involved in the daily life of the school.

### The Student: I shall try to:

- Attend school regularly and on time.
- Bring all the equipment I need each day.
- Wear the school uniform and be tidy in appearance.
- Do all classwork and homework as well as I can.
- Be polite, helpful, respect others and follow the school rules.
- Help keep the school free of litter and graffiti.
- I shall, under no circumstances, bully (physically or verbally) other students.

Name of Parent/Carer \_\_\_\_\_

Signed (Parent/Carer) \_\_\_\_\_ Dated: \_\_\_\_\_

Name of Student \_\_\_\_\_

Signed (Student) \_\_\_\_\_ Dated: \_\_\_\_\_

Name of Form Tutor \_\_\_\_\_

Signed (Form Tutor) \_\_\_\_\_ Dated: \_\_\_\_\_

**This completed form should be returned to your child's Form Tutor.**

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