

TJB/avt
13 June 2018

Dear Parent(s) / Carer(s)

**Trip No: SF4126 - Optional Trip During Term Time to Herts Development Centre
19th June 2018 – Year 8 (Named Students Only)**

Following their first place finish in the heats, our pupils' have been invited to the grand final at the Hertfordshire Development Centre on Tuesday, 19th June where they will be one of thirteen teams competing for the title. Our teams will spend the afternoon competing against other schools in our area at Hertfordshire Development Centre Robertson House, 6 Six Hills Way, Stevenage SG1 2FQ.

The final begins at 14:00 and finishes at 16:30. We will travel to and from the venue by school mini bus and anticipate our return will be about 17:00. As we will need to leave at 13:00 (during lunchtime) it may be easier if pupils bring a packed lunch with them. Please note students are required to wear their school uniform and some light refreshments will be available. The hosts are able up to accommodate up to two spectators per pupil.

In order to promote this event, local media may be invited to come along and report on it, so we would be grateful if you could give permission on the attached slip for your child to be photographed, filmed, or captured in the background of a shot.

On this occasion the school will be funding the cost of this trip. Please would you now complete the online [consent and payment form](#) by following the highlighted link or accessing on the parent/forms pages of our school website. If you do not have access to a computer or mobile device, then hard copies of consent forms can be collected from the main school reception. Please note that all trips will be allocated on a first-come, first-serve basis. All cancellations must be provided in writing to the Finance Office. Once a place is confirmed, you will be liable for all costs incurred by the school up to the point of cancellation.

Please be aware that the school reserve the right to refuse a place on this trip for any pupil whose attendance falls below the acceptable level and/or their behaviour has been a cause for concern. In line with our School Trips Policy, if there is a need to contact your child while they are out of school, please phone Mrs Georgette Knights on 07741559124 or Mr Oliver Price on 07741559129.

Yours faithfully

Mr T Beech
Teacher of Mathematics
and

Mrs G Knights
Assistant Head: Director of Finance & Resources



Reply Slip

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Pupil's Name: _____ **Form:** _____

I give permission for my child to be photographed, filmed, or captured in the background of a shot.

I do not give permission for my child to be photographed, filmed, or captured in the background of a shot.

Signed: _____ **Date:** _____
Parent / Carer